

Kinship Care

Policy and eWiSACWIS

Agenda

- ▶ Court Ordered Kinship Care
- ▶ Voluntary Kinship Care
- ▶ Waitlisted Kinship Care
- ▶ Relative Living Arrangement & Placement
- ▶ 48.977 Long –Term Guardianship
- ▶ Additional Information and Contacts

Overview

- ▶ To give a better understanding of the different Kinship Care Categories and the importance of identifying which category to use and where in eWiSACWIS.
- ▶ To also identify the Service Documentation required for different categories of Kinship Care.
- ▶ Answer the common questions and ongoing issues with data entry (accurate data = accurate funding).

Court Ordered Kinship



Program Reminders

- ▶ All Court Ordered Kinship Care Cases that are found eligible must be added to the Kinship Care caseload and paid monthly.
- ▶ This applies to 48.355, 48.357, 48.977 Court Ordered Kinship Cases.
- ▶ Voluntary or Court Ordered Cases receiving Kinship payment may not be denied or held based on county fiscal/budget issues.

Data Entry - eWiSACWIS

Court Ordered Cases

- ▶ Use the existing CPS Family Case. Services Report not required. (Reference Person is usually Mother).
- ▶ Complete/update the Person Management window for the child. (emphasis on Basic, Additional, and Kinship Tabs).
- ▶ Create and Maintain the Kinship Provider.
- ▶ Create an Out of Home Placement using a court-order related Kinship Care Service Type and Placement Status. Refer to KIDS.

- ▶ Create A Permanency Plan.
- ▶ Refer to Maximus via the Eligibility Icon.
- ▶ Update the Child's Legal Status.
- ▶ Create a Case Plan and subsequent Case Progress Evaluations.
- ▶ End the placement when appropriate.
- ▶ Close the case when appropriate.

Voluntary Kinship Care

Data Entry – eWiSACWIS

Voluntary Kinship Care

- ▶ Use a Services Report to create a referral and either link it to the child's existing case or create a case for the child. (The child is to be used as the Reference Person.)
- ▶ Complete the Person Management window for the child. (emphasis on Basic, Additional, and Kinship Tabs.)
- ▶ Create and Maintain the Kinship Provider.

- ▶ Create an Out of Home Placement using a Voluntary Kinship Care Service Type & Placement Status.
- ▶ Refer to KIDS via the Out of Home Placement Window.
- ▶ End Placement when appropriate.
- ▶ Close Case when appropriate.

Waitlisted Kinship Cases

Program Reminders

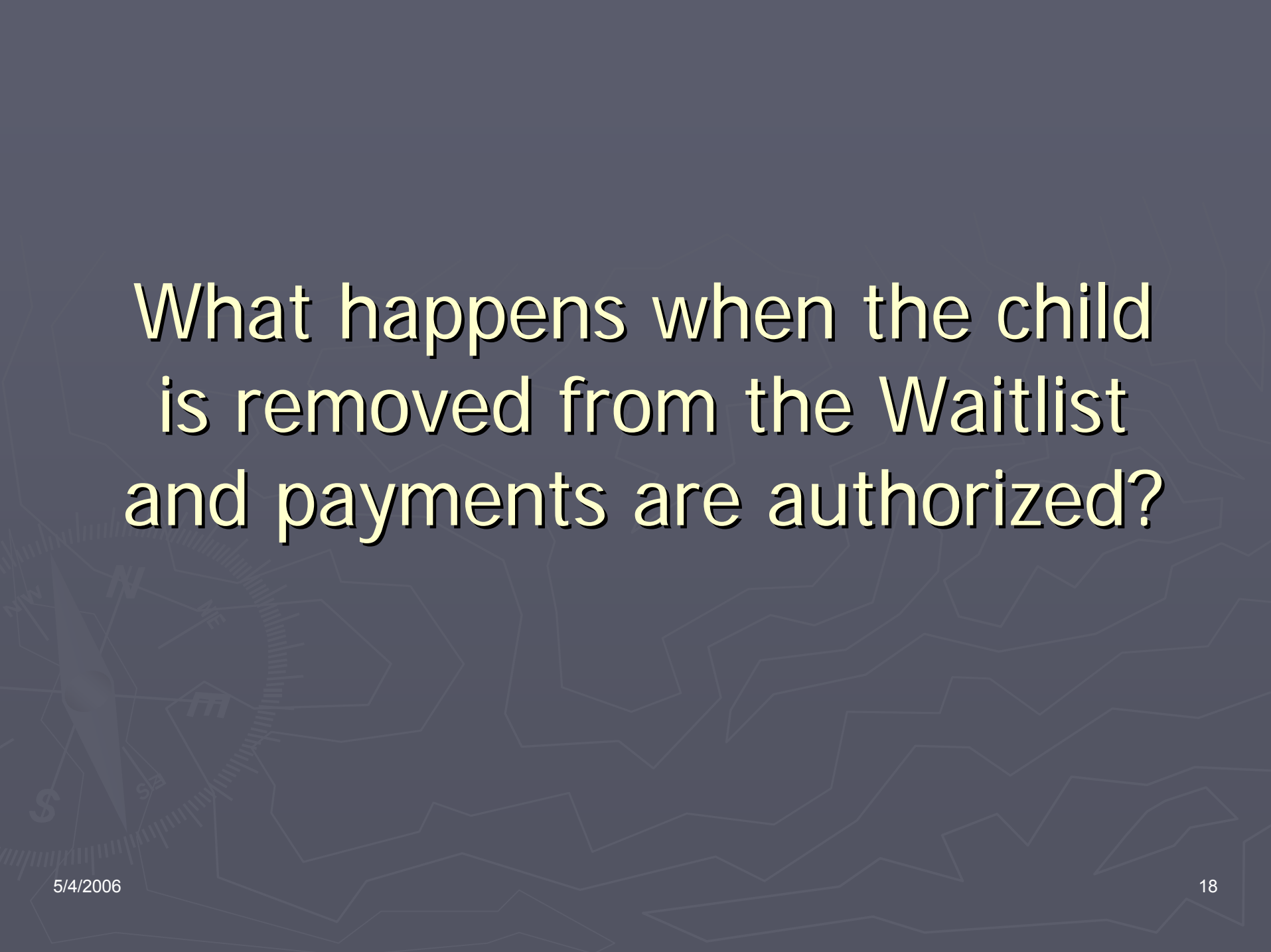
- ▶ All Waitlisted Cases must be reported in eWiSACWIS separate from Voluntary Paid Kinship Care Cases.
- ▶ Reports and funding are directly affected by the way these cases are entered into the application.
- ▶ Kinship Care reports are generated on a monthly basis. Entering Waitlisted cases in a timely manner is important.

Data Entry – eWiSACWIS

Waitlisted Kinship Care

- Waitlisted Kinship Care Placements will be entered exactly the same as Voluntary Kinship Cases except for :

- ▶ When assigning Service Types for the provider, add or use the Service Type of **Kinship – Waitlisted** for the provider.
- ▶ When creating the Out of Home Placement for the child, use the Kinship Care-Waitlisted Service Type.



What happens when the child
is removed from the Waitlist
and payments are authorized?

If the County is starting to pay Kinship on a former Waitlisted case from the day funding is available and not the placement start date :

- Close the waitlisted placement the day before you are going to start paying.
- Open the new paid Kinship placement starting with the first day the relative will be paid.

If the County is paying from the first day the child was placed:

- Close the waitlisted placement 'Placement Made in Error'.
- Open a new placement using a paid Kinship Service Type starting with the date the child was waitlisted.

Relative Living Arrangements & Placements

Program Reminder

► Distinguish between KC and kc

- KC = A Kinship Care application accepted and payments started/or waitlisted.
- kc = A Relative raising a relatives child. There is no official relationship to the Kinship Care program.

**Do not report kc cases as KC in eWiSACWIS.
Marking these cases with the eWiSACWIS label
'Kinship Care', will negatively affect the accuracy of your
county's case counts.**

Question

- What if there is a voluntary agreement between the parents and a relative to change the child's living arrangements and the relative wants to apply for Kinship Care payments. How does this get documented in eWiSACWIS?

Answer

- ▶ A Services Report is created for the child and relative . The child is the Reference Person and a new case is created (if the child does not have a case).
- ▶ Creating the Voluntary Kinship Care in the Out of Home Placement window is not required until the Kinship Care application has been approved.

Question:

What happens when there is a Court order for Kinship Care with a relative but the home has not been approved or does not want access to Kinship Care?

Answer:

Follow the instructions for
setting up a Voluntary
Kinship Care Placement in
addition to:

Pending the approval and creation of a Court-Ordered Kinship Care placement, complete the following Provider and Out of Home Placement documentation:

- ▶ Updating /Creating the Provider unlicensed services to have the Category and Service Type set up as 'Relative Care – Unlicensed'. (kc not KC)
- ▶ Update the Home Provider page, Basic Group Box – Type to 'Relative'.
- ▶ When creating the Initial Out of Home Placement Window, the Placement Status will need the value of 'Relative Care-Unlicensed.'

Court-ordered Kinship to a 48.977 Long-term Guardianship

- If a court-ordered Kinship placement becomes a 48.977 Guardianship case, the placement should be ended as a 'discharge to the Guardianship-Relative' on the Placement Ending window and a new Voluntary Kinship placement should be created. Remember to update the Provider with the proper Category and Service Type.

Voluntary Kinship arrangement changes to Court Ordered Kinship placement:

- ▶ The Voluntary Kinship service must be ended and a new placement is created using the Court-Ordered Kinship Service Type
- ▶ The Date of Removal on the Out of Home Placement window should reflect the date of the Court Order.



Questions ?

Comments?

Where to Get More Information related to Policy Questions

Holly R. Telfer

Kinship Care Specialist

BPP/DCFS

State of Wisconsin

608-266-2464

TelferHR@dhfs.state.wi.us

More Information Related to Documentation in eWiSACWIS

- ▶ http://dhfs.wisconsin.gov/wisacwis/knowledge_web/index.htm
- ▶ Quick Reference Guides
- ▶ Placement Manual
- ▶ How Do I Guides
- ▶ eWiSACWIS Help Desk
1-866-355-2180
helpdesk@wi.gov

Other Kinship Care Resources

► ICPC

Lynn Lehr 608-266-8501

lehrlm@dhfs.state.wi.us

Brenda Kritz 608-266-2075

kritzbr@dhfs.state.wi.us

► Medical Assistance

John La Philliph 608-266-6772

laphijo@dhfs.state.wi.us

► Child Care

Rebecca Breggman 608-266-9703

► Milwaukee Kinship Care Contacts

Mary Kennedy 414-220-7035

kenneml@dhfs.state.wi.us

Child Support

David White 608-267-1429

whiteda-DWD.enterprise.State-of-Wisconsin